

Unapproved Minutes of the Regular Board Meeting – Village of Dickeyville – Wednesday May 11, 2016, Dickeyville Community Center, 500 East Avenue, Meeting Room A.

MOTION: Kuepers and Little to approve the minutes of the May 11, 2016 board meeting. Approved.

The President called meeting to order at 6:00 p.m.

Roll call:

Tammy Kunkel – President	Present	Josh Kuepers	Absent
Matthew Gantenbein	Present	Jay Redfern	Present
Becky Kienzle	Present	Don Schultz	Present
George E. Little	Present		

Proof of publication: Post Office, Royal Bank, First Merit Bank (Peoples State Bank) and Dickeyville Community Center.

Also attending: Ric Riniker, Ross Griffin, Deputy Small, Dale Neis, Keith Dalsing, Ken Wiederholt, Warren and Mary White, Lyle Stepp.

MOTION: Schultz and Kienzle to approve the minutes of the April 13, 2016 Regular Board Meeting, Carried

MOTION: Gantenbein and Kienzle to pay board members for meetings and special meetings since November 2015. Carried.

POLICE REPORT: Everything is going well. Traffic through the school zone has been slowing down. Talked to the owner with the items in his lawn, he was told as long as he moved one large item a week he would not receive a written citation. If the owner does not follow the guidelines there will be a written citation issued. Officer Small talked with Nick from Nick’s Power Sport and Nick is waiting to receive information about the ATV route for Dickeyville.

Officer Small stated they issued 2 written warnings and had 14 verbal warnings. We will be looking at the Ordinance 269 regarding Storage of Vehicles at the June meeting.

PUBLIC INPUT: Warren and Mary White were concerned because they didn’t receive a leak notice and there was a leak. Ross stated they had fixed the leak before the meter was read. We don’t know if anyone has a leak until the meter is read and entered into the computer system. Whites were also upset because they were not notified that a tenant in their apartment building was not paying her bill. The White’s stated that they received a notice when Mary Lee Powell was the Village Clerk and because of the time lapse in the position they had not received another one. The Village will send a bill to the tenant’s mother in hopes she will pay the bill. If the bill remains unpaid it will go onto the property tax bill in November.

Lyle Steep, from the Plaza Motel wanted to know if the Village had a contract with Charter for television service. Lyle stated Charter was updating and they came to the Motel and looked at his panel and left. They have not been back since and then Lyle received a letter stating they were going to shut off his service August 1st. Charter has not been back. The board explained to Lyle that we do not have a contract with Charter. He would have to call the main office and see what they had to say.

BUILDING INSPECTOR: Since last meeting on April 13, 2016 Ric has issued 5 building permits

2. Board of Appeals Meeting, on May 2, 2016, was to hear if there was any one opposed to Josh Kuepers building a taller building than the ordinance allows. Josh Kuepers was granted permission to build his building.
3. Board of Review meeting May 18, 2016, at p.m.
4. Checking on a building that was not issued a building permit.
5. Ric has talked with Katina on building a duplex. Ric gave her information that she needs to look into.
6. June meeting we will be looking at the Ordinance for Subdivision review.

PUBLIC WORKS REPORT:

1. DOT Decisions: I forwarded an e-mail from Chris Hodges –DOT asking if the board has made decisions on 3-items. A) Parking, B) the water main either to be LET by the Village and be constructed prior to May 2019 or water main to be LET by State and be constructed during State Roadway improvements, C) any lighting improvements (if any) during State Roadway Construction. The decision on parking needs to be decided soon because it is critical for DOT for planning.
The Village decided to do the water main without DOT involvement. Keith will come up with pricing and plans. Carried.
2. Screen and Sewer Line Update: Ross and Dale met with Town & Country Engineering to go over progress on the screen project and met with KD Engineering on progress of the sewer line. The hope is to have a screen in place by the end of the year. The sewer line that Keith is designing to replace an existing line needs to be upsized to accommodate the new screen which T&C Engineering is designing. The screen is critical for our WWTP as we are feeling the effects of not having removal prior to entering the WWTP.
3. Chip Sealing: Dale put in a call to Fahrner Asphalt Sealers to check their schedule. If you remember the job was late last year and they were unable to complete the job because the oil, we spec was not available so only 3 roads were done last year. They agreed to do the remainder of last year's list this spring for the same price specified in last year's contract. Wayne Jarrett will be contacting me soon to go over the project.
4. Park Update: The old ball diamond infield has been leveled and seeded. Ted Timmerman helped with a piece of equipment and tractor to help do this. Bob Splinter rolled the new outfield and did it as a donation. Ross has a good start on spraying weeds. The ball diamond fence is only partially up because of broken poles and reinforcement which is needed.
5. The Consumer Confidence Report should be completed soon and sent along with a future utility billing. This is an update on the water system. Dale plans to have the Compliance Maintenance Annual Report (CMAR) ready for review at the next regular board meeting. This is a review of the wastewater treatment facility. There is a new 10-Step project that I will be taking on as time allows. It has to be completed by August 1st. It is called Capacity, Management, Operation & Maintenance. (CMOM). It is a program that is designed to track and plan improvements on our infrastructure.
6. Going to talk with John Gantenbein to see if there is something else they can use for fencing for the ball diamond at Community Park.

BOARD MEMBER POSITIONS:

MOTION: Kienzle and Little to appoint the following Board Members for the following Committees – Board of Review: Tammy Kunkel – Don Schultz – George E. Little – Becky Kienzle. Finance Committee – Becky Kienzle and George E. Little. Police Committee – Tammy Kunkel – Don Schultz – Matt Gantenbein and Alternate Becky Kienzle. Public Works Committee – Tammy Kunkel – Jay Redfern – Matt Gantenbein – Becky Kienzle. We need one more member for the Following Committees Economic Development Committee and Board of Zoning Appeals. Carried.

KEITH DALRING: Showed the Board the map of the TID district and talked about the options Rob Lange has for sewer line. Keith and Dale will be presenting the options to Rob Lange for his sewer. Keith or Dale will report back to the Board on Rob's decision.

MOTION: Little and Kienzle to have something for the June meeting on compensating Rob Lange. Carried

RANDY BUDDEN: Dale, Keith and Ross talked with Randy and he is still working on his plans. He needs to find all of his information. We will go through the process with him step by step. KD Engineering completed some of the engineering when the water tower and new water main were installed on Splinter Avenue. This would all be TID eligible. Randy wanted to know if the Village would take care of the road from South Church to his property? The Utilities are already there. The Board agreed that it would be the Village's responsibility for the street extension.

KEN WIEDERHOLT PROPERTY: Ken Wiederholt brought a proposal to the Board on his property on the North Edge of the Village, between Village pump station and Village park. This is one-third of an acre and is in an L shape. There is already under ground electrical. Board will have this on the agenda for the June meeting because some of the Board members would like to go look at the Property.

Brickl Memorial Library
Statistics For April 11, 2016 through May 7, 2016

~ **18** different individuals utilized the computers during the time frame of April 11th, 2016 through May 7th, 2016.

~**The approximate number of families that used the library in the past four weeks are:**

4-11-16/4-16-16 ~ 83 families weekly

4-18-16/4-23-16 ~ 79 families weekly

4-25-16/4-30-16 ~ 74 families weekly

5-02-16/5-07-16 ~ 70 families weekly

~ **1** new patron cards were issued in April, 2016.

What's Going on at the Brickl Memorial Library:

~**Thanks to the Dickeyville-Kieler Lions Club** for their donation of money to help fund our Summer Library Program!

~**Thanks to the Friends of the Brickl Memorial Library** for their donation of \$3,000 to help fund the purchase of two new computers, audio book cases, & large print books!

~**The 2016 Summer Library Program, "On Your Mark, Get Set, Read!" will be held at The Brickl Memorial Library this summer.**

***Registration will be held May 16th through May 28th during open library hours!**

*** The 2016 Summer Library program will be held the following Wednesdays:
June 15, 22, 29, July 6, 13, & 20th. Time: 1 p.m. until approximately 2 p.m.
All children invited!!**

~Volunteers Needed: The Friends of the Library is a nonprofit organization established to support the Brickl Memorial Library. Feel free to join them at their next monthly meeting **on Monday, August 1st at 6:30 p.m.**

~New books & movies are added every month for all age groups, be sure to check out our great selection! Remember, there is **no charge to get a library card!!**

~Brickl Memorial Library Hours: Mondays - 1:00 – 6:30 p.m.; Tuesdays - 1:00 – 6:30 p.m.; Wednesdays - 3:00 – 6:30 p.m.; Thursdays - 11 a.m. – 6:30 p.m.; Fridays - Closed; Saturdays - 9 a.m. – Noon

~For more information regarding activities at the library, stop by, call 568-3142, email us at tpfohl@swls.org, or check us out on Facebook <http://tinyurl.com/BricklLibrary>

CLERK'S REPORT:

1. The Board received two Thanks You messages, one from Bill Wiederholt thanking the Village for his retirement check and the other one from Coach Salzman for the use of the gym.
2. Village Rental Insurance through The Horton Group has changed. We formerly were able to add equipment for short periods of time. That is no longer the case. The Board will be looking into other options for when we have to rent equipment.
3. Everyone has to take the Refresher course for Blood Borne training on June 16, 2016 at the Shullsburg Fire Department. Dar Lawrence and Sherry Worthington have already received their training.
4. Donna went for two days training for the computer system we use at the Village Office. Training went well. Will be going to more training coming up.
5. First Merit Bank in Fennimore, Lancaster, Potosi, Dickeyville has been purchased by People State Bank.

MOTION: Schultz and Kienzle to pay Bernie Heileman for the Memorial Electricity. Carried.

MOTION: Little and Kienzle to approve the Ordinance for the Housing Authority. This will be Ordinance Number 291. Carried.

MOTION: Kienzle and Little to pay bills and send thank you notes to Harry Waterman and Gary Kramer for their years of service on the Village Board.

MOTION: Schultz and Kienzle to Convene to close session per Section 19.85 (1)(e), Stats) Considering Employment, Promotion, compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility Concerning the Chief of Police Position. 9:04 p.m. Carried.

MOTION: Schultz and Little to Reconvene to Take any Action Required Referencing the Closed session at 9:22 p.m. Carried.

MOTION: Little and Schultz to adjourn meeting. 9:23p.m.

Minutes are available at the Dickeyville Community Center, at the Library and the clerk's office.
 If you wish to have the minutes emailed to you, please send your request to
villageoffice@tds.net

Respectfully Submitted by:
 Donna Timmerman, Village Clerk

CHECK ISSUE DATE	CHECK NUMBER	PAYEE	DESCRIPTION	CHECK AMOUNT
4/20/2016	13541	FIEDC	MEETING	\$15.00
4/20/2016	13542	WI ENVIRONMENTAL IMP	WATER-LOAN PAYMENT	\$61,026.28
4/20/2016	13543	EMPLOYEE TRUST FUND	HEALTH INSURANCE	\$1,573.70
4/22/2016	13544	POWELL JACK	SEWER TESTS	\$46.24
5/6/2016	13547	AQUAFIX	CHEMICALS	\$468.06
5/6/2016	13547	AQUAFIX	CHEMICALS	\$785.78
5/6/2016	13548	BAKER & TAYLOR BOOK	LIBRARY - BOOKS	\$139.82
5/6/2016	13548	BAKER & TAYLOR BOOK	LIBRARY - BOOKS	\$212.90
5/6/2016	13548	BAKER & TAYLOR BOOK	LIBRARY - BOOKS	\$10.63
5/6/2016	13548	BAKER & TAYLOR BOOK	LIBRARY - BOOKS	\$284.50
5/6/2016	13549	BOARDMAN & CLARK LLC	ATTORNEY FEE	\$1,482.00
5/6/2016	13550	CIVIC SYSTEM	CLERK OTHER	\$1,613.00
5/6/2016	13551	DAVIESTREK CONSULTANT	COMPUTER UPDATES	\$356.25
5/6/2016	13552	DICKEYVILLE FEED	PARK LAWN SEED	\$240.00
5/6/2016	13553	DICKEYVILLE WATER & SEWER	PARK WATER-COMM.	\$27.13
5/6/2016	13553	DICKEYVILLE WATER & SEWER	SEWER WATER BILL	\$31.61
5/6/2016	13553	DICKEYVILLE WATER & SEWER	KUEPERS PARK WATER	\$26.00
5/6/2016	13553	DICKEYVILLE WATER & SEWER	COMM. CENTER WATER	\$57.97
5/6/2016	13554	DONNIE'S TIRE & AUTO	WATER VEHICLE	\$96.20
5/6/2016	13555	GARY'S MCGRAW PEST	MUNICIPAL BUILDING	\$501.60
5/6/2016	13556	HAWKINS INC	WATER-CHEMICALS	\$193.25

5/6/2016	13557	J & R RENTAL	SEWER SUPPLIES	\$40.00
5/6/2016	13558	K D ENGINEERING	HWY 151 EMPROVE.	\$1,178.75
5/6/2016	13559	MARSHALL INSURANCE	CLERK BOND	\$125.00
5/6/2016	13560	MENARDS	PARK SUPPLIES	\$9.99
5/6/2016	13561	MIDWEST BUSINESS	COPY MACHINE MAIN.	\$96.82
5/6/2016	13562	MINNESOTA LIFE	LIFE INSURANCE	\$50.28
5/6/2016	13563	O'CONNOR BROOKS & CO.	PAYROLL	\$96.75
5/6/2016	13564	PENWORTHY BOOKS	BOOKS	\$258.70
5/6/2016	13565	QUILL CORPORATION	CLERK PAPER	\$60.17
5/6/2016	13565	QUILL CORPORATION	CLERK PAPER	\$50.54
5/6/2016	13566	ROYAL BANK	SIGNATURE STAMP	\$18.95
5/6/2016	13567	SCOTT IMPLEMENT	TRACTOR RENTAL	\$645.00
5/6/2016	13568	SOUTHWEST WI TECHNOLOGY	TECHNOLOGY LIBRARY	\$56.00
5/6/2016	13569	SYMBOLARTS,LLC	POLICE BADGE/WALLET	\$162.50
5/6/2016	13570	TDS TELECOM	STREET OTHER	\$193.45
5/6/2016	13570	TDS TELECOM	POLICE OTHER	\$157.32
5/6/2016	13570	TDS TELECOM	CLERK OTHER	\$65.78
5/6/2016	13570	TDS TELECOM	COMM. CENTER PHONE	\$53.41
5/6/2016	13571	TENNYSON ELECTRIC	COMM. CENTER REPAIR	\$168.40
5/6/2016	13572	THE HORTON GROUP INS.	FIDELITY BOND RENEWAL	\$521.00
5/6/2016	13573	WI RURAL WATER	SAFETY PROGRAM	\$97.66
5/6/2016	13574	WI STATE LAB OF HYGIENIE	WATER-LAB TESTS	\$25.00
5/11/2016	13577	CARDMEMBER SERVICE	DVD'S	\$19.96
5/11/2016	13577	CARDMEMBER SERVICE	LIBRARY SUPPLIES	\$12.38
5/11/2016	13577	CARDMEMBER SERVICE	DVD'S	\$14.99
5/11/2016	13577	CARDMEMBER SERVICE	BOOKS	\$16.99

5/11/2016	13577	CARDMEMBER SERVICE	POSTAGE FOR LIQUOR LICENSE	\$15.92
5/11/2016	13577	CARDMEMBER SERVICE	WATER SAMPLES POSTAGE	\$22.95
5/11/2016	13577	CARDMEMBER SERVICE	SEWER SUPPLIES	\$12.99
5/11/2016	13577	CARDMEMBER SERVICE	SEWER SUPPLIES	\$24.57
5/11/2016	13577	CARDMEMBER SERVICE	PARK SUPPLIES	\$12.91
5/11/2016	13577	CARDMEMBER SERVICE	WATER SUPPLIES	\$27.23
5/11/2016	13577	CARDMEMBER SERVICE	SEWER VEHICLE EXPENSE	\$25.03
5/11/2016	13577	CARDMEMBER SERVICE	WATER VEHICLE EXPENSE	\$25.03
5/11/2016	13578	GRANT COUNTY HIGHWAY	SALT	\$513.80
5/11/2016	13579	LV LABS	SEWER TESTS	\$293.00
5/11/2016	13580	MAIL SERVICES UNLIMITED	WATER BILLS	\$202.58
5/11/2016	13581	MIDWEST METER INC	WATER METERS	\$940.00
5/11/2016	13582	NCL OF WISCONSINC, INC	WATER SUPPLIES	\$669.93
5/11/2016	13583	OAK ST. CURB APPEAL	MOWING	\$465.00
5/11/2016	13584	QUILL CORPORATION	CLERK	\$15.67
5/11/2016	13585	REPUBLIC SERVICES	GARBAGE & RECYCLING	\$4,855.30
5/11/2016	13586	SWWO TOWN & COUNTRY	WATER MEETING	\$40.00
5/11/2016	13587	ENGINEERING	SEWER	\$1,094.55
5/11/2016	13588	TRI-COUNTY PRESS	PUBLICATIONS	\$157.28
5/11/2016	13589	US CELLULAR	WATER PHONE	\$30.93
5/11/2016	13589	US CELLULAR	POLICE CELL PHONE	\$43.20
5/11/2016	13589	US CELLULAR	SEWER PHONE	\$59.69
5/11/2016	13589	US CELLULAR	STREET OTHER	\$43.22
5/11/2016	13590	WEBER PAPER COMPANY	SUPPLIES COMMUNITY CENTER	\$16.11
5/11/2016	13590	WEBER PAPER COMPANY	SUPPLIES	\$48.90
5/11/2016	13590	WEBER PAPER COMPANY	PARK SUPPLIES	\$48.90

5/11/2016	13590	WEBER PAPER COMPANY	PARK SUPPLIES	\$48.90
5/11/2016	13590	WEBER PAPER COMPANY	COMMUNITY CENTER SUPPLIES	\$88.71
5/11/2016	13590	WEBER PAPER COMPANY	PARK SUPPLIES	\$51.88
5/11/2016	13590	WEBER PAPER COMPANY	MUNICIPAL BUILDING	\$109.18
5/11/2016	13590	WEBER PAPER COMPANY	MISC SUPPLIES	\$60.00
5/11/2016	13591	WEX BANK	WATER-VEHICLE	\$19.66
5/11/2016	13591	WEX BANK	SEWER-VEHICLE	\$19.66
5/11/2016	13591	WEX BANK	STREET VEHICLE	\$19.67
5/11/2016	13591	WEX BANK	WATER VEHICLE	\$23.18
5/11/2016	13591	WEX BANK	SEWER VEHICLE EXPENSE	\$23.18
5/11/2016	13591	WEX BANK	STREET VEHICLE	\$23.18
5/11/2016	13591	WEX BANK	SEWER-VEHICLE	\$98.11
5/6/2016	13575	A-C SERVICE	SEWER SUPPLIES	\$60.00
5/6/2016	13576	ALLIANT ENERGY-W P & L	STREET LIGHTING	\$1,248.07
5/6/2016	13576	ALLIANT ENERGY-W P & L	WATER ELECTRIC COMMUNITY CENTER	\$236.83
5/6/2016	13576	ALLIANT ENERGY-W P & L	ELECTRIC	\$441.81
5/6/2016	13576	ALLIANT ENERGY-W P & L	SEWER ELECTRIC	\$1,588.62
5/6/2016	13576	ALLIANT ENERGY-W P & L	STREET LIGHTING	\$7.06
5/6/2016	13576	ALLIANT ENERGY-W P & L	PARK ELECTRIC	\$16.73
5/6/2016	13576	ALLIANT ENERGY-W P & L	STREET LIGHTING	\$3.93
5/6/2016	13576	ALLIANT ENERGY-W P & L	PARK ELECTRIC	\$31.60
5/6/2016	13576	ALLIANT ENERGY-W P & L	WATER ELECTRIC	\$332.19
5/6/2016	13576	ALLIANT ENERGY-W P & L	PARK ELECTRIC	\$22.04
5/6/2016	13576	ALLIANT ENERGY-W P & L	STREET LIGHTING	\$1.25
5/6/2016	13576	ALLIANT ENERGY-W P & L	STREET LIGHTING	\$7.53
5/6/2016	13576	ALLIANT ENERGY-W P & L	LIFT STATION ELECTRIC	\$111.57

4/16/2016	ACH	CARLA CORBETT	WAGES	\$78.59
4/16/2016	ACH	ALICE T. KAY	WAGES	\$232.94
4/16/2016	ACH	BETTY KERKENBUSCH	WAGES	\$76.32
4/16/2016	ACH	DALE E. NEIS	WAGES	\$1,307.61
4/16/2016	ACH	TINA PFOHL	WAGES	\$725.07
4/16/2016	ACH	RIC RINIKER	WAGES	\$704.83
4/16/2016	ACH	DONNA SCHMITT	WAGES	\$88.88
4/16/2016	ACH	ROSS E. GRIFFIN	WAGES	\$1,215.87
4/16/2016	ACH	DONNA TIMMERMAN	WAGES	\$800.87
4/16/2016	ACH	SHERRY WORTHINGTON	WAGES	\$218.17
5/12/2016	ACH	CARLA CORBETT	WAGES	\$44.53
5/12/2016	ACH	ALICE T. KAY	WAGES	\$227.75
5/12/2016	ACH	BETTY KERKENBUSCH	WAGES	\$76.32
5/12/2016	ACH	DALE E. NEIS	WAGES	\$1,349.19
5/12/2016	ACH	TINA PFOHL	WAGES	\$760.17
5/12/2016	ACH	RIC RINIKER	WAGES	\$704.84
5/12/2016	ACH	DONNA SCHMITT	WAGES	\$88.88
5/12/2016	ACH	ROSS E. GRIFFIN	WAGES	\$1,268.32
5/12/2016	ACH	DARLENE LAWRENCE	WAGES	\$388.79
5/12/2016	ACH	DONNA TIMMERMAN	WAGES	\$1,184.09
5/12/2016	ACH	SHERRY WORTHINGTON	WAGES	\$329.99
5/12/2016	ACH	BRODY WIEST	WAGES	\$53.10